



KITCHENER-WATERLOO ART GALLERY

101 Queen Street North, Kitchener, Ontario N2H 6P7 | T 519.579.5860 F 519.578.0740 (in Centre In The Square)
Attn: Stephen Radburn | ext. 221 | sradburn@kwag.on.ca

2009 Black & Gold Gala
DONOR COMMITMENT FORM

Thank you for supporting the Kitchener-Waterloo Art Gallery's 2009 Black & Gold Gala.
Please complete the following form and return a signed copy to the above address.

The donor agrees to donate the item(s) described below, for the Black & Gold fundraising auction to benefit the
Kitchener-Waterloo Art Gallery.

Yes, I would like to donate an item for the Gala's silent auction

Donor/Company Name (as it will appear in promotional material)

Donor/Company Name (as you would like listed on tax receipt)

Contact Person Position

Address Postal Code

Tel Fax Email

If Available, Description of Donated Item(s): (Please be specific, include numbers, sizes, etc. Note any restrictions
or time limits. For art, include size, medium, original work or reproduction print)

Note: If a description is currently not available, please ensure that KW|AG receives the description before
Friday, October 9th, 2009. Only items received by this date are guaranteed recognition in print materials.

Description:

Market Value of Each Item \$ \$ \$

Tax Receipt Requested Yes No

* If requested, tax receipts are provided in accordance with policies set forth by Canada Customs & Revenue Agency.
Please keep a copy of this form for your own records.

Auction Display: Where possible there will be a display of your item(s) at the auction. Promotional information of
your company to enhance your donated item is welcome. Materials are not returned unless requested. KW|AG
reserves the right to amend descriptions and will be permitted to advertise said item(s) in Black & Gold print material.

Letter of Entitlement: Where applicable, gift certificates or a letter of entitlement on your company letterhead and/or
brochure should be provided by the donor for presentation to the successful bidder at the auction. These items must
be received by Friday, October 2nd, 2009.

Company will: [] deliver item(s) to KW|AG [] provide information for pick up

Date of pick up or delivery

Signature of Donor Date

Table with 3 columns: Item #, Database, Letter. Header: For Internal Use Only